



July 21, 2011

Stansbury Park Community Association
1 Country Club
Stansbury Park, UT 84074

Dear Utah Food Vendor,

The Stansbury Park Community Association, SPCA, is hosting its annual Stansbury Days event August 20th, 2011 in Stansbury Park, UT. Stansbury Days attracts over 2000 park residents and others from in and around the Tooele valley with events like the Stansbury Days car show benefiting Guide Dogs of America, adult and kids triathlon, parade, live music, bounce houses, skateboard and bike competitions, dance performances, and craft vendor booths, to name a few. This annual event is very well attended.

We would like to invite you to be one of our limited food vendors to participate in this year's event. A benefit of each Stansbury Community Association member is the receipt of four meal tickets for use at our food vendor's booths during Stansbury Days. As a vendor you will be reimbursed \$7.00 for each SPCA meal ticket redeemed at your booth. Last year the SPCA paid nearly \$6000 to food vendors for tickets that were redeemed. We ask that you provide a reasonable lunch to include at least a main menu item and a drink for the \$7.00 ticket price. This year the Stansbury Days food vendor participation fee is \$200 which includes electrical power.

This event has grown every year and we look forward to your participation in the 2011 Stansbury Days Event. If you are interested please contact David at 435-843-0731 or Michael at 435-882-2345. We are also available via email at SPCABoard@stansburycommunity.org.

Please complete and return the attached vendor application to secure your spot as a food vendor for Stansbury Days.

We look forward to seeing you at Stansbury Days 2011.

The SPCA Board

2011 STANSBURY PARK STANSBURY DAYS FOOD BOOTH APPLICATION

August 20, 2011

Name of Business _____

Person Responsible _____

Address _____

City _____ State/Zip _____

Email _____ Phone _____

Type of product in booth _____

Power Requests _____

- **VENDORS ARE RESPONSIBLE FOR THEIR OWN BUSINESS LICENSE. 435-843-3141 COUNTY CLERK**
- **All Information above must be filled out or application will be immediately denied.**
- **No adjustments (electrical or size of booth) will be made upon set up.**
- **Upon receipt of application & fee, SPCA will send the vendor a confirmation email notifying acceptance.**
- **It is the vendor's responsibility to be knowledgeable of the regulations and standards which are part of the application.**
- **Keep a copy of this application for your information.**

Persons and/or organizations who sponsor a Stansbury Days booth agree by making application, that they will indemnify and hold harmless Stansbury Days, including their agents, employees and volunteers, from and against any and all claims and/or damages that may arise out of the negligent or intentional acts of said persons, organizations or their agents, employees or volunteers.

I, the vendor have read and agree to the below regulations.

Signed _____

MAKE CHECKS PAYABLE TO: Stansbury Park Community Association (SPCA)
Mail to: Stansbury Park Community Association
Attn: Stansbury Days Food Vendor
1 Country Club Suite 4
Stansbury Park, UT 84074

BOOTH REGULATIONS

SCHEDULE

Setup Time: Saturday, August 20, 9 a.m.

Operating Time: Saturday, August 20, 10 a.m. to 4 p.m.

Food Vendor Booth Fees - non-refundable

\$200 - Includes electrical power.

\$150 – Stansbury Park local business. Includes electrical power.

\$100 – No electrical power included.

Application and fee must be submitted to the Stansbury Park Community Association Board no later than August 5, 2011.

- * The SPCA Board reserves the right to deny any applicant including multiple vendors selling the same product.
- * Booth spaces may be assigned by the Stansbury Days Food committee. Booths must be manned all times during event hours, 10 a.m. to 4 p.m.
- * **Parking:** all vendors must unload and immediately move vehicles to a parking lot. No vehicles may drive on the grass or sidewalk. Vehicles parked anywhere except in a parking lot will be towed at the owner's expense. There is no parking reserved for the vendors.
- * Food Vendors: **A menu of food/drinks served must accompany signed application.** (If there is not a menu with application, it will be immediately denied) Stansbury Days Board will select food vendors based on menu. Vendors must comply to the menu provided and cannot change their menu unless they receive prior written permission from the Stansbury Days Board. Vendors not selected will receive a refund of the fee paid with this application.
- * Menus for Ticketed Meals: Stansbury Days participants may use a meal ticket that can be used for a meal valued at \$7.00 at any Stansbury Days food vendor booth. Food vendors must submit a menu that will be used for the \$7.00 meal. The meal must include a main item and a drink. If the Stansbury Days Board deems the meal to be of lesser value than \$7.00, the food vendor will be asked to supply item(s) that will bring the meal to a \$7.00 value. Additional menu items may be sold separately for a separate price.
- * Redemption of Received Tickets: Meal Tickets must be redeemed for payment no later than 4:30 p.m. on the day of the event at the Stansbury Days registration desk in the basement of the Stansbury Park Clubhouse. No meal tickets will be paid out after 4:30 p.m. Only one check will be written per food vendor. It is the responsibility of the food vendor to submit all tickets for payment. After check has been written to the food vendor, no meal tickets will be accepted for payment. Food vendors may continue to sell after 4:00 p.m. on a cash/check/credit basis.
- * Vendors must provide their own sales trailer or tent, tables, chairs, extension cords, display, fixtures and if necessary. **Trailers and displays must fit into the designated area and cannot interfere with other vendors designated areas, walkways, access points or traffic ways.**
- * Under no circumstances is grease or any other liquid or solid waste material to be poured into trash barrels, dumpsters, drains or anywhere else on the grounds. Anyone found violating this rule will be subject to a fine and may jeopardize future contracts at the Fair.
- * Food vendors requesting power. Extension cords may be used to provide more outlets as long as you do not exceed 20 amps total. All power requests including total amps must be turned in with this application and fee paid. Please contact the Stansbury Park Board for any special power requests.
- * Vendors are encouraged to bring their own GFCI protected cords or power strips to plug into power source to distribute power where needed inside their booth. Stansbury Days does not supply wiring, cable, extension cords, adapters or special connectors of any kind. All extension cords or wiring must be properly taped down to the floor or asphalt or tucked away to avoid potential trip or safety hazards.
- * Fire Extinguishers are required if you are using equipment with open flames. Propane tanks for grills or any other pressurized tanks, such as those used for fountain soft drinks, must be secured so they cannot fall and damage valves.
- * All vendors using tents or canopies must provide your own tie down needs. You will not be on the grass, you will be on asphalt. **Stakes are not allowed to be punched into the asphalt.** We recommend water barrels or sandbags.
- * **Stansbury Days Board cannot control the weather, please be prepared for any and all types of weather.**
- * **The Stansbury Days Board reserves the right to refuse the sale of space and to limit or refuse exhibition rights to anyone.**
- * Insurance: Stansbury Days is not responsible for loss of exhibits during Stansbury Days for any reason. The vendor is responsible for insurance to cover any loss. Vendors are urged not to leave valuable merchandise in the booth.
- * **The Stansbury Days Board expressly denies responsibility for electrical failures, and any damage to equipment or property, caused by drops or increases in power supply, low voltage or power surges.**
- * **Cancellation/Refund: Vendors who wish to cancel will forfeit all fees paid. Stansbury Days is not responsible for loss of sales due to inclement weather or excessive noise from the entertainment or other attractions at the event. Booth fees are non-refundable.**

ALL BOOTHS ARE REQUIRED TO PURCHASE A TOOELE COUNTY BUSINESS LICENSE FROM THE TOOELE COUNTY CLERK DEPARTMENT AT (435) 843-3141 (MICHELLE PRUDEN) – LICENSE MUST BE SUBMITTED WITH VENDOR APPLICATION.

ALL FOOD BOOTHS ARE REQUIRED TO PURCHASE A FOOD ESTABLISHMENT PERMIT FROM THE TOOELE COUNTY HEALTH DEPARTMENT AT (435) 277-2300 – LICENSE MUST BE SUBMITTED WITH VENDOR APPLICATION.

For questions contact David @ 435-843-0731 or Mike at 435-882-2345 or email us at spcaboard@stansburycommunity.org.

Date Received: _____
 Amount Paid: _____